

SANMARG SHIKSHAN SANSTHA NAGPUR

UNDER THE SOCIETIES REGISTRATION ACT XII OF 1860 R. No. 40/66.M.S. & Charitable Act. Reg. (814) (N)

MADHUKARRAO PANDAV COLLEGE OF ENGINEERING

Bhilewada, Bhandara.

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Approved by AICTE, DTE, Govt. of Maharashtra, Affiliated to RTM Nagpur University, Nagpur

Ref.No.: MPCOE/2024-25/A-257

Date : 08/07/2024

OFFICE ORDER

Subject: Constitution of Library Advisory Committee for the Academic Year 2024-25

In order to ensure the effective functioning, development, and modernization of library services, the **Library Advisory Committee** is hereby constituted at **Madhukarrao Pandav College of Engineering, Bhilewada, Bhandara** for the academic year 2024-25.

The committee shall consist of the following members:

Sr. No.	Name of the Faculty Member	Designation	Role in Committee
1.	Dr. Dhiraj Deshmukh	Principal	Chairman
2.	Prof. Rajiw Nimje	Assistant Professor	Member Secretary
3.	Dr. Abhijit Gajghate	Associate Professor	Member
4.	Prof. Abhishekh Goswami	Assistant Professor	Member
5.	Mr. Rohit Shende	Liberian	Member
6.	Prof. Gitanjali Jichkar	Assistant Professor	Member
7.	Prof. Dipak Bhiogade	Assistant Professor	Member
8.	Prof. Parag Koche	Assistant Professor	Member
9.	Prof. Atul Vaidya	Assistant Professor	Member

Responsibilities of the Library Advisory Committee:

- To provide guidance for procurement of new books, journals, and digital resources.
- To advise on library policies and procedures for effective utilization.
- To facilitate the integration of modern ICT tools in library management.
- To encourage faculty and students to utilize library resources optimally.
- To periodically review and upgrade library infrastructure and facilities.

All members are requested to support the initiatives of the committee and contribute towards enriching the academic resources of the institution.


PRINCIPAL
Madhukarrao Pandav College of
Engineering, Bhilewada,
Bhandara



SANMARG SHIKSHAN SANSTHA NAGPUR

UNDER THE SOCIETIES REGISTRATION ACT XXI OF 1860 R. NO. 40/66 M.S. & Charitable Act, Reg. (814) (N)

MADHUKARRAO PANDAV COLLEGE OF ENGINEERING

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Approved by AICTE, DTE, Govt. of Maharashtra, Affiliated to RTM Nagpur University, Nagpur

Ref: MPCE/Library Advisory/2024-25/01

Date: 09/07/2024

NOTICE

All members of the Library Advisory Committee are hereby informed that the first meeting for the academic year 2024–25 will be held as per the following schedule:

📅 **Date:** 15/07/2024

🕒 **Time:** 11:00 AM

📍 **Venue:** Principal's Office

Agenda of the Meeting:

1. Introduction of committee members.
2. Overview of the library's current status.
3. Discussion on improving library services and facilities.
4. Planning for the procurement of books and other resources.
5. Any other point with the permission of the chair.

All members are kindly requested to attend the meeting without fail.

By Order





Ref.No.:

Date :

Ref: MPCE/LibraryAdvisory/2024-25/MOM01

Date: 17/07/2024

Minutes of the Meeting:

Date: 15/07/2024

Time: 11:00 AM

Venue: Principal's Office

The first meeting of the Library Advisory Committee for the academic year 2024–25 was convened under the chairmanship of **Dr. Dhiraj Deshmukh**, Principal of the college. The following members were present:

Members Present:

Name	Designation	Role
Dr. Dhiraj Deshmukh	Principal	Chairman
Prof. Rajiv Nimje	Assistant Professor	Member Secretary
Dr. Abhijit Gajghate	Associate Professor	Member
Prof. Abhishek Goswami	Assistant Professor	Member
Prof. Gitanjali Jichkar	Assistant Professor	Member
Mr. Rohit Shende	Librarian	Member
Prof. Dipak Bhigade	Assistant Professor	Member
Prof. Parag Koche	Assistant Professor	Member
Prof. Atul Vaidya	Assistant Professor	Member

Proceedings:

1. Introduction of Committee Members:

The meeting began with a formal introduction of the members present. Each member introduced themselves and their role in the committee.

2. Overview of the Library's Current Status:

Mr. **Rohit Shende (Librarian)** provided a brief overview of the current status of the library, including the existing infrastructure, available resources, and current usage statistics. The committee acknowledged the importance of updating library resources and enhancing services to better serve the students and faculty.



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Date :

3. Discussion on Improving Library Services and Facilities:

The committee discussed several ways to improve the library services. Key points raised included:

- Improving the user interface of the library's digital catalog.
- Enhancing lighting and ventilation within the library.
- Creating more study spaces for students.

The committee agreed that a detailed proposal would be prepared for necessary improvements.

4. Planning for the Procurement of Books and Other Resources:

The committee decided to prioritize the procurement of books and resources that align with the current syllabus and research needs. The members agreed to submit their recommendations for new books and journals by the next meeting. The procurement will also focus on improving digital resources, including e-books and online journals.

5. Any Other Points:

No additional points were raised for discussion.

The meeting concluded with a vote of thanks to the chair.

(Prof. Rajiv Nimje)
Member Secretary,
Library Advisory Committee

(Dr. Dhiraj Deshmukh)
Principal & Chairman,
Library Advisory Committee
PRINCIPAL
Madhukarrao Pandav College of
Engineering, Bhilewada,
Bhandara.





Ref.No.:

Date :

Ref: MPCE/Library Advisory/2024-25/ATR

Date: 19/07/2024

Action Taken Report (ATR)

For the Library Advisory Committee meetings held during the academic year 2024–25

1. First Meeting (15/07/2024)

Agenda:

1. Introduction of committee members.
2. Overview of the library's current status.
3. Discussion on improving library services and facilities.
4. Planning for the procurement of books and other resources.
5. Any other point with the permission of the chair.

Actions Taken:

- **Introduction of Committee Members:** All members were introduced and assigned roles as per the meeting agenda.
- **Library Status Overview:** Mr. Rohit Shende (Librarian) shared a comprehensive status update. The committee acknowledged the need for improvements and began discussing possible upgrades.
- **Library Services and Facilities Improvement:** A proposal was drafted focusing on better lighting, ventilation, and the expansion of study areas. The college management was approached with these suggestions.
- **Procurement of Books and Resources:** The committee requested each member to submit a list of books and journals relevant to the courses and research areas. The procurement list will be finalized after review.
- **Any Other Points:** No additional points were raised.



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Date :

The actions were discussed and are being implemented in the current semester.

2. Second Meeting (To be held in December 2024)

Agenda to Include:

1. Review of the procurement of new books and resources.
2. Feedback from students and faculty regarding library services.
3. Evaluation of the improvements made to library facilities.
4. Any other points raised by the members.

Conclusion:

The **first meeting** of the Library Advisory Committee resulted in an agreement to enhance library facilities and procure more books and resources. Follow-up actions are underway, and further improvements will be evaluated at the next meeting.

(Prof. Rajiv Nimje)

Member Secretary, Library Advisory Committee,

(Dr. Dhiraj Deshmukh)

Principal & Chairman
PRINCIPAL
Madhukarrao Pandav College of
Engineering, Bhilewada,
Bhandara.

